



DT 020 3217 8279
F 020 7488 3397
CPASHELPDESK@chequeandcredit.co.uk

Payment Methods

Please forward payment for standards ordered using whichever of the following payment method is convenient to you:

CREDIT/DEBIT CARD TRANSACTION

Please complete the top section of the "Plastic Card Sale" and return to me with your application via e-mail
Please phone with details of your card

BANK TRANSFER (ALL BANK CHARGES TO BE MET BY THE REMITTER)

[Charges per transaction are between £6 - £12.00 – please check charges with your Bank]:

Bank:	National Westminster Bank plc Finsbury Square Branch 78 Finsbury Pavement LONDON EC2A 1JA
Bank Identification Code:	NWBKGB2L
Account No.:	08310327
Sort Code:	60 08 23
Account Name:	UK Payments Administration Limited
IBAN No.:	GB74 NWBK 6008 2308 3103 27

Note 1: When sending a payment via bank transfer could you please insert where it says "reference to remitter" either the "Proforma Number or Invoice Number"

If your preference is to send the funds by bank transfer, please fax me a copy of the "INVOICE or PROFORMA INVOICE with the words "PAYMENT VIA BACS".

CHEQUE

Please make cheques payable to **Cheque & Credit Clearing Company Ltd**



Cheque &
Credit
Clearing
Company

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Plastic Card Sale

Contact Name										
Name on Card/ Company Name										
Telephone Number										
E-mail address										
Address (City)										
	Postcode / Zipcode									

Description of goods/services										
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Card <i>(please circle which card)</i>	MasterCard	Maestro	VISA	VISA Electron
	Debit MasterCard	Solo	JCB	

Please note we only take the card schemes shown above

**PLEASE PHONE WITH CARD DETAILS
CPAS HELPDESK 020 3217 8279**

THANK YOU

UK PAYMENTS USE ONLY

Accounts Postings

Sales A/c in Nominal Ledger							£							
VAT	3	1	0	8	0		£							
Total cash	2	0	0	0	0		£							

UK Payments Unit	STANDARDS
Signature	