

# Minutes



25<sup>th</sup> May 2016

**To** C&CCC Board of Directors

**From** Stephanie Watson

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## MINUTES OF THE MEETING OF THE C&CCC BOARD HELD ON 25<sup>TH</sup> MAY 2016

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<b>Present:</b>	Jane Bevis	Chair, Independent
	Bill Andrews	Santander UK
	Mark Broughton	HSBC Bank (Special Alternate)
	Graeme Donald	Lloyds Banking Group
	Sameer Dubey	Barclays Bank
	Neil Galbally	Clydesdale Bank (Special Alternate)
	Louise Lee	Bank of England (Observer)
	Steve McArdle	Independent Director
	Damian Pettit	Royal Bank of Scotland Group
	Dave Sanders	Co-operative Bank
	Nathan Sheppard	Nationwide Building Society (Alternate)
	Steve Grigg	C&C Interim CEO
	Jason Aird	C&C FCM Programme Director (Item 1993 only)
	Stephanie Watson	C&CCC Secretary
<b>Apologies:</b>	Heather Benjamin	Independent Director

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**MEMBER CIRCULATION**

**Summary of DECISIONS 25<sup>th</sup> May 2016**

**REDACTION- COMMERCIAL SENSITIVITY**

Jason Aird and Steve Grigg to draw up an ICS Programme governance proposal for consideration by SSG in preparation for moving to the next phase of ICS development.

Craig Rice to be invited to attend a Board meeting, possibly at Planning Day, to give a presentation on Cyber crime.

Peter Sparkes, C&CCC Director of Risk, to be invited to attend the 14<sup>th</sup> July Board meeting to introduce and explain the key features of the new Risk dashboard.

**REDACTION- COMMERCIAL SENSITIVITY**

**1989 CONFLICTS OF INTEREST**

The register was reviewed.

Nathan Sheppard would provide his conflicts and asked for Michaela Mouden to be removed from the list.

**1990 MINUTES OF THE PREVIOUS BOARD MEETINGS**

- 19<sup>th</sup> April Minutes were approved subject to amendments requested by Louise Lee and Dave Sanders.
- 3<sup>rd</sup> May (EBM) Minutes were approved.
- 11<sup>th</sup> May Minutes were issued in hard copy form only for comment by Directors no later than 1<sup>st</sup> June.

**1991 DIRECTOR APPOINTMENTS**

The following appointments were approved:-

- Simon Taylor by Sue Yarham as Special Alternate for the period 1<sup>st</sup> to 4<sup>th</sup> June, to be used in case of need.
- Mark Broughton by Sue Yarham as Special Alternate for this meeting.
- Neil Galbally by Lorraine Suttie as Special Alternate for this meeting.

**1992 REVIEW OUTSTANDING ACTIONS**

The list of actions and updates had been circulated in advance of the meeting. The content was noted and approved.

The actions arising from this meeting will be drafted and a full report on the status of all outstanding actions will be issued.

**1993 IMAGE CLEARING SYSTEM**

Jason Aird advised that work on ICS, as agreed at the meetings of SSG and Board in early May, had commenced.

**REDACTION - COMMERCIAL SENSITIVITY.**

**1994 IMAGE CLEARING SYSTEM GOVERNANCE**

Jason Aird introduced his governance presentation.

**REDACTION- COMMERCIAL SENSITIVITY/CANDID DEBATE**

It was agreed that Jason Aird and Steve Grigg should draw up a Programme governance proposal for consideration by SSG in preparation for moving to the next phase of ICS development. Input and ideas from Directors were invited.

**1995 CEO REPORT**

Steve Grigg introduced his report drawing attention to the highlights as follows:-

**REDACTION- PERSONNEL ISSUE**

It was agreed that Craig Rice, UKPA Head of Security should be invited to attend a Board meeting, possibly at Planning Day to give a presentation on Cyber crime.

Directors welcomed the new look Risk Dashboard which they saw as a great improvement on the previous version and a model for other Board committee status reports. Peter Sparkes, C&CCC Director of Risk, would be invited to attend the 14<sup>th</sup> July Board meeting to introduce and explain the key features of the dashboard. Steve Grigg asked for the Company's risk appetite statement to be added to the dashboard.

**1996 COMPANY GOVERNANCE**

**VAT Position**

Directors noted the explanation of the VAT advice already received **REDACTION-COMMERCIAL SENSITIVITY**

**Company Governance**

Steve McArdle introduced his presentation of the output from the two governance workshops commissioned by Board and held in March. **REDACTION-COMMERCIAL SENSITIVITY**

Directors were asked to consider the proposal carefully and come to the 14<sup>th</sup> July Board meeting prepared to make a commitment to a new governance model for C&CCC. In the meantime any Directors who require further detail should speak with Steve McArdle on a 1:1 basis to resolve any specific queries they may have.

**1997 ANY OTHER BUSINESS**

Dave Sanders advised that he would be leaving the Co-operative bank in mid-July. He expects to attend the 5<sup>th</sup> July meeting.

The Chair was joined by Directors in thanking Dave for his contribution to the Board during his time as Director and wished him well for the future.

**Date of Next Meeting:**

**Tuesday 5<sup>th</sup> July 10:30am to 1:30pm (2 Thomas More Square, Boardroom 2<sup>nd</sup> Floor)**

and

Wednesday 14<sup>th</sup> July at 10:30am (2 Thomas More Square)